

**Old Colony Planning Council
Minutes of the Meeting
January 27, 2016**

The five hundred and twenty third meeting of the Old Colony Planning Council was held on Wednesday, January 27, 2016 at the Council offices located at 70 School Street, Brockton, MA

OCPC Delegates/Alternates Present

David Klein	Abington
Sandra Wright	Bridgewater
Robert Moran, Jr.	Brockton
Valerie Massard	Duxbury
Jeanmarie Joyce	Easton
Peter Matchak	Hanover
Lee Hartmann	Plymouth
Christine Joy	Plympton
Forrest Lindwall	Stoughton Alternate
Eldon F. Moreira	West Bridgewater
Fred Gilmetti	Whitman

Communities Not Represented

Avon
East Bridgewater
Halifax
Hanson
Kingston
Pembroke
Delegate-At-Large

Others Present

Brian Callow	Rockland Trust
Barbara Howard	Rockland Trust
Pasquale Ciaramella	OCPC
Bruce Hughes	OCPC
Charles Kilmer	OCPC

1. CALL TO ORDER: Council President Lee Hartmann called the meeting to order at 7:00 PM.

2. ROLL CALL OF MEMBERS: Council President Hartmann read the roll call.

3. MINUTES OF THE DECEMBER 2, 2015 MEETING: Council President Hartmann asked if there were any additions or corrections to the meeting minutes as prepared. Mr. Eldon Moreira moved to accept the minutes as prepared, seconded by Ms. Jeanmarie Joyce. So voted.

4. FINANCIAL REPORTS FOR NOVEMBER AND DECEMBER, 2015: Council Executive Director Mr. Pasquale Ciaramella presented details of the November, 2015 financial report to the Council. After discussion, Mr. David Klein moved to accept the November financial report, seconded by Mr. Robert Moran, Jr. So voted. Mr. Ciaramella presented details of the December, 2015 financial report. After discussion, Mr. Eldon Moreira moved to accept the December financial report, seconded by Ms. Jeanmarie Joyce. So voted.

5. STAFF REPORT: Economic Development: Mr. Ciaramella said that staff has been working on the Economic Development work program. We hosted the January 4th CEDS Committee Meeting,

it was well attended. Our guest speaker was Sean Cronin, Senior Deputy Commissioner for Local Services, who presented on Community Compact. The next CEDS meeting is scheduled for March 7th, at noon. Area Agency on Aging (AAA): Staff is continuing working on the Area Agency on Aging (AAA) and the Ombudsman Programs for FFY 2016. Funding has been received for both programs for FY 16. The Long Term Care Ombudsman Program has been recertified. Staff also met with Alice Bonner, Secretary of the Executive Office of Elder Affairs to discuss elderly needs. It was a very productive meeting. Transportation: We are working on the Route 28 Traffic Study; Avon Pavement Management Study; BAT Ridership Study; Traffic Counting Program; and South Coast Rail Technical Assistance Projects in Bridgewater and Stoughton. We continue to provide Technical Assistance to our member communities, and are working on numerous projects. Staff continues to work with the Southeastern Commuter Rail Task Force. We also hosted the December 2015 and January 2016 JTCs and MPOs Meetings. Community Septic Management: Staff is continuing with the septic loan program. Communities included in this program are Avon, Cohasset, Hanson, Kingston and Stoughton.

A list of Upcoming Meetings/ Events for January/February/March, 2016 was included in the meeting packet.

6. REGIONAL CLEARINGHOUSE REVIEWS:

Industrial Revenue Bond (Council Action Required)

None

Environmental Notifications (Information only)

i. Plymouth – EEA #15463 – Holmes Dam Removal and Town Brook Restoration - The proposed project consists of the removal of the Holmes Playground Dam, restoration of the stream channel in the existing impoundment, daylighting of the stream channel between the dam and Newfield Street, improvements at the Holmes Playground Park, replacement of the Newfield Street Bridge, and downstream channel improvements. The goals of this project include improvements to anadromous fish passage within Town Brook, minor flood reduction, replacement of an existing bridge found to be in poor condition, removal of a high hazard dam, ecological restoration, and park revitalization.

7. Presentation – Other Post-Employment Benefits (OPEB) Trust Fund Investment Review/Update. Barbara G. Howard, CTFA, Vice President, Investment Management Group, and Brian Callow, CFA, Portfolio Manager, Rockland Trust. Administrative Review: Ms. Howard and Mr. Callow said OCPC and Rockland Trust have put a process in place to deal with OPEB. The Council is contributing regular recurring funding which shows actuaries that OCPC is progressing in this process. Performance Summary: The Total Fund return has a 4.6% annual return over 3 years. We are hitting our performance goals. However, they recommend that we be more aggressive to meet short term goals. Mr. Ciaramella asked Ms. Howard how many Trustees do we need to have for our account? Ms. Howard said at present, the OCPC Executive Committee, which consists of President, Treasurer, Secretary and the Executive Director, serves as Trustees. The Council can designate as many Trustee as it feels comfortable with.

8. OLD BUSINESS:

A. REPORT AND UPDATE ON THE 2015 DISTRICT LOCAL TECHNICAL ASSISTANCE (DLTA) PROGRAM: Mr. Ciaramella said the following 2015 DLTA projects have been completed: Abington: Former Griffin's Study, Avon: Priority Development Area/Priority Preservation Area Study, Bridgewater: Central Business District Market Analysis and Transportation Study, City of Brockton: Land Use and Zoning Analysis, Halifax: Business Marketing Strategy and Broadband studies, Plymouth: Economic Development and Self-Assessment Tool (EDSAT), Assistance with Entergy Task Force and funds toward Phase 2 Study, Regional: Preparation of Business Guides for 6 communities (Avon, East Bridgewater, Halifax, Hanson, Plympton and Whitman) and Electric Aggregation for 9 Communities (Avon, Bridgewater, East Bridgewater, Halifax, Kington, Plymouth, Plympton, West Bridgewater and Whitman).

9. NEW BUSINESS:

A. New 2016 DISTRICT LOCAL TECHNICAL ASSISTANCE PROGRAM: Mr. Ciaramella said the Council has received a new DLTA grant for FY 2016 in the amount of \$194,932. Project priorities are: 1.) Planning Ahead for Housing, 2.) Planning Ahead for Growth and 3.) Supporting Community Compacts. 2016 Projects so far include: Abington: Conduct a Market analysis for North Abington Center, Brockton: Prepare GIS shapefiles for existing zoning districts and data files for properties within those districts, East Bridgewater: Conduct Market analysis for East Bridgewater Center, Halifax: Update Housing Production Plan, Plymouth: Continue to Provide Assistance to Entergy Task Force, Plympton: Assistance in Working with Towns of Kingston, Halifax and Carver to explore regionalization, share services, and collective purchasing opportunities, Regional: Municipal Aggregation (RFP has been developed and released-proposals are due on February 23, 2016). Other potential projects include: West Bridgewater: Housing Production Plan and Inclusionary Zoning Bylaw and Whitman: Housing Production Plan or Update Housing Chapter of Master Plan.

B. REVIEW AND CONSIDERATION OF THE OLD COLONY PLANNING COUNCIL RESOLUTION #-217 HONORING MS. KATHY RIDDELL FOR SERVING MORE THAN 25 YEARS ON THE JTC COMMITTEE: Mr. Charles Kilmer, Assistant Director/Transportation Program Manager said Ms. Riddell is retiring from full time work at Brockton Area Transit on Friday, January 29, 2016. This resolution honors her 25 years of service on the OCPC Joint Transportation (JTC) Committee. Mr. Robert Moran Jr. moved to approve OCPC Resolution # 217, seconded by Ms. Valerie Massard. So voted.

C. OLD COLONY METROPOLITAN PLANNING ORGANIZATION (MPO) CERTIFICATION REVIEW: Mr. Charles Kilmer, Assistant Director/Transportation Program Manager said the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) will be conducting an on-site joint certification review of the transportation planning process of the Old Colony Metropolitan Planning Organization (MPO). The review is scheduled to be held on Thursday, March 17, 2016 at the Old Colony Planning

Council. The review will look at the cooperative planning process as conducted by the MPO, state, operators of public transportation and other major modes, local governments, and other stakeholders. All participants in the planning process are encouraged to participate in the review. Folks will be able to make comments on the process at the March 10, 2016, JTC Meeting and the March 15, 2016, MPO meeting. The review team will be attending these meetings. Mr. Kilmer said the Council will provide multiple methods to provide comments. West Bridgewater Delegate Mr. Eldon Moreira complimented Mr. Kilmer on his work for the MPO and JTC Committees.

10. COMMUNITY CONCERNS:

CONCERN FOR ERRORS ON FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION (FEMA) MAPS: Duxbury Delegate Ms. Valerie Massard expressed concern for errors in recent FEMA map terminology. She said communities with concerns should do a Letter of Map Amendment (LOMA) to FEMA as a way of getting their FEMA maps adjusted.

11. OTHER BUSINESS:

EASTON ALTERNATE DELEGATE: Council President Hartmann said Mr. Stephen Donahue, Town of Easton Alternate Delegate has moved to Raynham and will longer serve as Easton Alternate Delegate. The Council will honor Mr. Donahue for his many years of service at our 2016 annual dinner meeting.

12. VISITORS COMMENTS/QUESTIONS:

There were none.

13. ADJOURNMENT

There being no further business the meeting was adjourned at 8:20 PM.

Respectfully submitted,

Frank Staffier
Secretary

List of Documents for January 27, 2016 OCPC Council Meeting

- Agenda for the January 27, 2016 OCPC Council Meeting
- December 2, 2015 OCPC Council Meeting Minutes
- Financial Reports for November and December, 2015

- List of January/February/March 2016 Up-Coming Events
- OCPC Resolution Number 217
- OPEB presentation handout
- OCPC Health Insurance Trust Fund Declaration of Trust
- FFY 2016-2019 Old Colony Transportation Improvement Program (TIP) Amendment One
- U.S. Dept. of Transportation notice of Old Colony MPO Planning Certification Review
- OCPC Report of Activities 2015