

**Old Colony Planning Council
Minutes of the Meeting
June 29, 2016**

The five hundred and twenty eighth meeting of the Old Colony Planning Council was held on Wednesday, June 29, 2016 at the Council offices located at 70 School Street, Brockton, MA

OCPC Delegates/Alternates Present

David Klein	Abington
Frank P. Staffier	Avon
Robert Moran, Jr.	Brockton
Preston Huckabee	Brockton Alternate
Richard O’Flaherty	East Bridgewater
Lee Hartmann	Plymouth
Christine Joy	Plympton
Robert Kuver	Stoughton
Forrest Lindwall	Stoughton Alternate
Eldon F. Moreira	West Bridgewater

Communities Not Represented

Bridgewater
Duxbury
Easton
Halifax
Hanover
Hanson
Kingston
Pembroke
Whitman
Delegate at Large

Others Present

Mark Cappadona	Colonial Power Group, Inc.
Bernard Lynch	Community Paradigm Associates, LLC
Eric Stallings	Kinexergy, LLC
Pasquale Ciaramella	OCPC
Eric Arbeene	OCPC
Bruce Hughes	OCPC
Charles Kilmer	OCPC

- 1. CALL TO ORDER:** Council President Frank Staffier called the meeting to order at 7:00 PM.
- 2. ROLL CALL OF MEMBERS:** Council Treasurer Christine Joy read the roll call.
- 3. MINUTES OF THE APRIL 27, 2016 MEETING:** Council President Staffier asked if there were any additions or corrections to the meeting minutes as prepared. Mr. Richard O’Flaherty moved to accept the minutes as prepared, seconded by Mr. Eldon Moreira. So voted.
- 4. FINANCIAL REPORTS FOR APRIL AND MAY 2016:** Council Executive Director Mr. Pasquale Ciaramella presented the April 2016 Financial Report. After discussion, Mr. Eldon Moreira moved to accept the April 2016 financial report as prepared, seconded by Mr. Lee Hartmann. So voted. Mr. Ciaramella presented the May, 2016 Financial Report. After discussion, Mr. Robert Moran Jr. moved to accept the May 2016 Financial report as prepared, seconded by Mr. Lee Hartmann. So voted.

5. STAFF REPORT: *Economic Development:* Mr. Ciaramella said that staff has been working on the Economic Development work program. The OCPC CEDS Committee met on June 6, 2016, and they will next meet on September 19, 2016 at noontime. *Area Agency on Aging (AAA):* Staff is continuing working on the Area Agency on Aging (AAA) and the Ombudsman Programs for FFY 2016. An application for a grant for volunteer transportation funds in the amount of \$106,500 has been filed. This grant will be for a three (3) year period. Matching funds will come from AAA-Title 3 funds. The OCPC's application was successful and the Council was awarded this grant. *Transportation:* We are working on the Route 28 Traffic Study; Avon Pavement Management Study; refinement of the BAT regional plan; Traffic Counting Program and the South Coast Rail Technical Assistance Projects in Bridgewater and Stoughton. Staff continues to provide Technical Assistance to our member communities at their request and are working on numerous projects. Staff continues to work with the South Coast Commuter Rail Taskforce. Staff hosted May and June 2016 JTC and MPO meetings. *Comprehensive Planning:* Staff continues to work on Local District Technical Assistance (DLTA) projects, Housing Production Plans, Marking Analysis Studies, Complete Street Ordinance/By-Law Revisions, Municipal Aggregation, Regional Purchasing and Community Compacts. *Community Septic Management:* Staff is continuing with the septic loan program. Communities included in this program are Avon, Cohasset, Hanson, Kingston and Stoughton.

A list of Upcoming Meetings/Events for June/July/August 2016 was included in the meeting packet.

6. REGIONAL CLEARINGHOUSE REVIEWS:

Industrial Revenue Bond (Council Action Required)

None

Environmental Notifications (Information only)

i. East Bridgewater - EEA # 15515- Cotton Gin Dam Removal - The project proponent is proposing to remove the Carver Cotton Gin Dam that spans the Satucket River near the intersection of Whitman and Plymouth Streets in East Bridgewater. The privately owned dam is deteriorating and is in an unsafe condition. The dam currently blocks fish passage during most flow conditions, particularly for the anadromous river herring, which migrate from marine to freshwater environments each spring to spawn. During low flows the dam functions as a vertical barrier and during high flows water velocities in the gate are greater than river herring can typically navigate. Removing the dam would restore habitat and provide opportunity for river herring migratory runs as well as resident fish movement in the 4.4 miles of the Satucket River and its tributaries. (e.g. Black Brook) upstream of the dam to Robbins Pond.

7. PRESENTATION – MUNICIPAL AGGREGATION FOR THE OLD COLONY REGION: Mr. Mark Cappadona, President, Colonial Power Group, Inc., Mr. Bernard Lynch, Principal, Community Paradigm Associates, LLC and Mr. Eric Stallings, Principal, Kinexergy LLC updated the Council on the current status of Municipal Aggregation for the Old Colony

region. OCPC's selected vendor Colonial Power Group has been holding meetings and reaching out to officials, boards and committees in all 17 OCPC communities. Aggregation Articles have been passed in the following communities: Abington, Avon, Bridgewater, Duxbury, Easton, Halifax, Kingston Plymouth, Plympton, West Bridgewater and Whitman. Outreach is continuing in Brockton, East Bridgewater, Hanover and Hanson. Communities that have passed articles at Town Meeting can work with Colonial Power to develop their Aggregation Programs and plans which need to be approved by Town Boards of Selectmen. Plans are then sent to the DPU for approval. Supplier RFPs are then developed and released to the market. Bids are then reviewed and analyzed by both the community and Colonial Power before an award is made. Colonial Power is responsible for transitioning customer data from the utility to the new competitive supplier, the customer opt-out process, the public education program, completing required filings, and managing and monitoring the program throughout the contract. Net Metering Credits and Current Savings Opportunities were discussed.

8. OLD BUSINESS

A. UPDATE ON 2016 DISTRICT LOCAL TECHNICAL ASSISTANCE PROGRAM: Mr. Eric Arbeene, OCPC Community Planner said the following 2016 DLTA projects are being worked on. Abington: Help create a business organization in town. City of Brockton: Prepare GIS shape files for existing zoning districts and data files for properties within those districts. East Bridgewater: Conduct market analysis for East Bridgewater Center. Halifax: Update Housing Production Plan. Plymouth: Provide assistance to Entergy Taskforce. Plympton: Assistance in working with Towns of Carver, Halifax and Kingston to explore regionalization, share services, and collective purchasing opportunities. Stoughton: Create a list of available commercial and industrial properties and land for sale or lease and create a business property site finder to be linked to the town's website. Whitman: 40 R Zoning District. Regional: Municipal Aggregation. Regional Office Supplies Purchasing: OCPC, SRPEDD and the Town of Kingston just conducted an office supply bidding process. W.B. Mason was the winning bidder. All 44 communities in OCPC and SRPEDD can purchase office supplies through this program.

9. NEW BUSINESS:

A. REPORT ON THE JUNE 21, 2016 MPO MEETING: Mr. Charles Kilmer, Assistant Director/Transportation Program Manager reported that the MPO Committee released the FFY 2016-2019 Transportation Improvement Program (TIP) Amendment 2 to a 30-day Public Review and Comment Period. Mr. Richard O'Flaherty opposed having an East Bridgewater project moved to 2021. After discussion Mr. David Klein moved to approve the TIP Amendment, seconded by Mr. Lee Hartmann. So voted. One no vote. FFY 2017-2021 Transportation Improvement Program (TIP). After discussion, Mr. Lee Hartmann moved to approve the TIP, seconded by Mr. Eldon Moreira. So voted. One no vote. FFY 2017 Unified Planning Work Program (UPWP). After discussion, Mr. Eldon Moreira moved to approve the UPWP, seconded by Mr. David Klein. So voted unanimously.

- B. REVIEW AND CONSIDERATION OF OLD COLONY PLANNING COUNCIL RESOLUTION NUMBER 221 ADOPTING AN OPERATING BUDGET FOR FISCAL YEAR 2017.** Mr. Ciaramella presented the draft FY-2017 Council Budget. He stated the budget is similar to last year with some minor changes. After discussion, the Council moved on adopting OCPC Resolution Number 221 - Operating Budget for FY-2017. Mr. Lee Hartmann moved to approve OCPC Resolution Number 221, seconded by Mr. Eldon Moreira. So voted.
- C. REPORT AND UPDATE ON THE COMMONWEALTH OF MASSACHUSETTS STATE BOARD OF RETIREMENT REGARDING REIMBURSEMENTS FOR THE UNFUNDED PORTION OF PENSIONS PAID TO OCPC PRESENT AND FUTURE RETIREES.** Mr. Ciaramella updated the Council on the status of the OCPC retirement account. A special commission has been set up to look at this issue by the Secretary of Administration. The commission consist of 5 members: the Secretary of Administration and Finance or a Designee who shall serve as chair; the Executive Director of the State Board of Retirement or a Designee; the Executive Director of the Public Employee Retirement Administration Commission or a Designee; and 3 members appointed by the Governor; 1 of whom shall represent a regional vocational school district, 1 of whom shall represent an educational collaborative; and 1 of whom shall represent a planning commission. The Commission shall report its findings and recommendations to the general court not later than October 2016.

10. COMMUNITY CONCERNS:

- A. SOUTH COAST RAIL.** Mr. Forrest Lindwall asked about the status of this project. Mr. Ciaramella said the MassDOT is looking at utilizing the Middleborough line as an alternative route to reach New Bedford instead of the Stoughton line which would be cheaper and would bring rail service to the South Coast on a quicker time line. Mr. Kilmer said MassDOT is preparing a white paper on this project which will be done in 30 days. We will invite the South Coast Rail Project Manager to the August OCPC Meeting.

11. OTHER BUSINESS

- A. SUSPENSION OF JULY, 2016 OCPC COUNCIL MEETING:** After discussion, Mr. Eldon Moreira moved the Council not have a July, 2016 meeting, seconded by Mr. David Klein. So voted.
- B. MUNICIPAL ENERGY TECHNICAL ASSISTANCE GRANT OPPORTUNITY.** Mr. Ciaramella said the Massachusetts Department of Energy Resources (DOER) Green Communities Division is making available Municipal Energy Technical Assistance (META) Grants to all 351 municipalities in Massachusetts. The META grant provides the opportunity for independent third parties (such as the Old Colony Planning Council) to apply to DOER for funds to offer assistance to municipalities to become a Green Community or to those municipalities that are already a Green Community but need assistance moving forward. Instructions on how to find this application (PON-2016-ENE-020) are available on

COMMBUYS (as a “Bid”) at Grants and Contracts. Also, please note that the application submission period begins at 9:00 AM on June 23, 2016 and ends at 5:00 PM on July 6, 2016.

- C. **OCPC’s 50th ANNIVERSARY PLANNING.** Mr. Robert Moran Jr. noted that OCPC will celebrate the 50th year of our founding in 2017. President Staffier said an OCPC Council subcommittee will be formed to plan this.

12. VISITORS COMMENTS/QUESTIONS:

There were none.

13. ADJOURNMENT

There being no further business the meeting was adjourned at 9:01 PM.

Respectfully submitted,

Fred Gilmetti
Secretary

List of Documents for June 29, 2016 OCPC Council Meeting

- Agenda for the June 29, 2016 OCPC Council Meeting
- April 27, 2016 OCPC Council Meeting Minutes
- List of April/May/June 2016 Up-Coming Events
- April and May 2016 OCPC Financial reports
- FFY 2016-2019 Transportation Improvement Program (TIP) Amendment 2
- FFY 2017-2021 Transportation Improvement Program (TIP)
- FFY 2017 Unified Planning Work Program (UPWP)
- Municipal Aggregation Update power point presentation paper copy
- OCPC Resolution 221 – OCPC Operating Budget for FY-2017
- OCPC Memo to Town Administrators, Town Managers and Major Carpenter concerning Municipal Energy Technical Assistance Grant Opportunity