

OLD COLONY PLANNING COUNCIL

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Comprehensive Economic Development Strategy (CEDs) Committee **DRAFT** MINUTES OF THE MEETING February 16, 2021, 12 noon

This meeting was held by remote participation (Zoom) pursuant to Massachusetts Governor Charles D. Baker's order suspending certain provisions of the open meeting law dated March 12, 2020.

The meeting recording is available for viewing at <https://youtu.be/bMFOQSvz8uA>

Meeting Attendance

<i>Voting Member</i>	<i>Organization</i>	<i>Present</i>	<i>Absent</i>
John Murray, Co-chair	MassHire Greater Brockton Career Center	x	
Maryellen Brett, Co-chair	Massasoit Community College	x	
Christopher Cooney	Metro South Chamber of Commerce		x
Debra Pettey	Town of Hanson		x
Forrest Lindwall			x
Frank Lynam			x
Jason Hunter	MassHire Greater Brockton Workforce Board	x	
Jay Pateakos	MassDevelopment	x	
Jennifer Burke	Town of Bridgewater		x
Lee Hartmann	Town of Plymouth		x
Marline Amedee	Haitian Community Partners		x
Mary Ellen DeFrias	MassDevelopment		x
Michael Lambert	Brockton Area Transit		x
Pamela McCarthy	Town of Stoughton		x
Pelege Marcellin	Brockton Home Health Agency		x
Rob May	City of Brockton	x	
Robert Downey	Town of Kingston		x
Rose Paquette	Massasoit Community College		x
Sean Boucher	Eastern Bank		x
Sheila Sullivan-Jardim	MassHire Greater Brockton Career Center	x	
Stephanie Danielson	Town of Easton	x	
Tracey Costa	Ransom Environmental		x
Valerie Massard	Town of Duxbury	x	

Others Present

- Gregory Enos, Town Administrator, Town of Avon

OCPC Staff Present

- Joanne Zygmunt, Senior Economic Development and Environmental Planner
- Dottie Fulginiti, Economic Recovery Planner
- Mary Waldron, Executive Director
- Charles Kilmer, Assistant Director/Transportation Program Manager
- Ray Guarino, Principal Transportation Planner
- Shawn Bailey, Senior Transportation Planner

Minutes

Co-chair John Murray opened the meeting at 12 noon, welcomed everyone, and conducted a roll call. Eight Voting Members were present, six OCPC staff, and one guest.

A motion was made (Danielson) and seconded (May) to accept the minutes from the meeting on January 16, 2021. The motion carried without dissent.

The committee proceeded to discuss Operating Principles. It was agreed that having operating principles would be useful. **ACTION: Zygmunt** to provide Committee with an OCPC Org/Relationship Chart.

It was noted that the Old Colony Comprehensive Economic Development Strategy not only informs development of economic development projects regionally and locally, but also supports communities in making MEPA applications and also in applying for Economic Development Administration grants.

Committee members discussed details of Operating Principles and after some time agreed that **(ACTION) Zygmunt** would provide a draft of Operating Principles at the next meeting for further detailed discussion. **ACTION: Committee members** to email Zygmunt with any thoughts on what should be included in Operating Principles.

Committee members agreed that a March webinar about the Community One Stop for Growth would be useful, and that the May webinar should feature Dr. Mark Melnik of the Donohue Institute.

Fulginiti updated Committee members about small business MGCC grants and congratulated Brockton, Easton, Halifax, and Plymouth for winning Local Rapid Recovery grants that provide consulting support to communities. Local pilot projects are also available for economic development; OCPC has notified municipalities about this opportunity – Brockton, Halifax, West Bridgewater, Easton, and Avon have partnered with OCPC to apply for a ‘shop local’ pilot project. Dottie shared other grants available and reminded the Committee to sign up for OCPC’s newsletter to receive updates. Sign-up is available on the OCPC website; grant opportunities are also shared on OCPC’s Facebook and Twitter pages.

May let Committee members know of an upcoming MEPA remote site visit to talk about Trout Brook on Monday the 22nd.

Brett announced that Massasoit won a grant from the Board of Higher Ed to open 18 slots to individuals looking to train to be an EME.

There were no public comments received.

The next meeting will be held virtually on Tuesday, April 20 at 12 noon.

May made a motion to adjourn; seconded by Danielson. The motion passed and the meeting adjourned at 1:06 p.m.

Submitted by Joanne Zygmunt, OCPC

Approved on **DATE**